User Manual for Call Center Grievance Module

This Document contains procedure to monitor call center grievances

Open browser and type http://claim.cmchistn.com

CALL CENTER EXECUTIVE

<u>LOGIN</u>

Enter the valid User name and Password

HealthSprint	yer-Provider Healthcare Data Exchange Platform.
	User Id: Password: Log-In Reset Forgot Password? New Empanelment Request Search Empanelment Request
	Dashboard Powered By <u>Remedinet</u>

REMEDINET									
• After successful login User will be directed to the below page									
	Chief Mini	Government of Ta ster's Comprehensive	amil Nadu Health Insuranc	e Schen	ne				
New Complaint Complaint MIS				We	lcome cc_ex		<u>Loqout</u>		
Complaint No Mobile No Patient Name Complaint Type UnProcessed Processed All Transact	all v	Complainant Name Escalated To Source of Complaint Search	All		▼ ▼				
Sr No. Complaint No COMPLAINANT NAME 1 CC 210564605122 test12	CALL REGARDING SOURCE OF COMPLAINT Complaint Public	FIRST COMPLAINT DATE COM 5/6/2017 4:02:52 PM	IPLAINT CLOSED DATE	<u>MOBILE NO</u> 989898989898	COMPLAINT STATUS	ESCALATED TO CallCenter DPO	AGING (days hh:mi:ss 5 21:22:33		

1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM	9898989898	Open	CallCenter DPO	5 21:22:33
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM	1234567890	Open	CallCenter DPO	7 02: 18:03
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM	1234567890	Open	CallCenter DPO	7 18:45:37
4	CC 210564604891	23456789876543234567	Complaint	Amma Call Centre	5/4/2017 6:28:41 PM	1234567890	Open	CallCenter DMO	7 18:56:44
5	CC 210564604842	VIGNESH	Complaint	Public	4/21/2017 3:38:43 PM	7373004267	Open	CallCenter DVO	20 21:46:42
6	CC 210564604718	kathir	Complaint	Public	3/23/2017 1:32:33 PM	8110086847	Open	CallCenter LO	49 23:52:52
7	CC 210564604794	lokesh test02	Enquiry	RTI	4/10/2017 11:48:43 AM	9884089164	ReOpen	CallCenter LO	32 01:36:42
8	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM	8110086847	Open	CallCenter DPO	34 22:46:25

Click on New Complaint to register.

Home Complaint MIS			Welcome cc_ex	Logout
		Call Regarding [*]	© Enquiry © Com	plaint
Complainant Name *		Ration Card		
AADHAAR No		URN No		
Mobile No *		Landline No		
Complaint Type *	Select Call Regarding 🔹	TPA		
Source of Complaint *	Select Source Complaint 🔹	CM cell/RTI/ACC Refno		
Issue Details *				.H.
Hospital / DC	Select Hospital / DC 🔹	Hospital District	Select District	•
Ownership Type	Select Ownership 🔹	Hospital Name	Enter Hospital	
Beneficiary Name		Beneficiary District	Select District	▼
Beneficiary Refno		Status *	Select Status	▼
Priority *	High 👻	Escalated To *	Select Escalated To	▼
		E-mail		
Action Taken*		Comments [*]		E
Upload Files only in pdf, gif, jpeg and jpg files, S	iize < 5 MB			
Upload File1	Browse No file selected.			
Upload File2	Browse No file selected.			
Upload File3	Browse No file selected.			
	Save Clear			

Select the call regarding using check box(Enquiry / complaint)

<u>ENQUIRY</u>

- Enter the required details in all fields
- Select the status as closed using drop down.
- Update comments and Action taken
- Click save button.

By clicking save button, grievance will be closed

COMPLAINT

- Enter the complaint details (Name/ Ration card/ Aadhaar number, URN , Mobile number)
- Select the complaint type using drop down (Demanding payment, Payment Received, Treatment Denied , Treatment Delayed, Un satisfactory treatment, Smart card, Software, Others)
- Select the source of complaint using drop down (Amma call center, CM cell, RTI, Public, Others)
- > Enter the CM cell / RTI / Acc Ref no
- > Enter the Issue Details
- > Select the Hospital /Dc using drop down
- > Select the Hospital District using drop down
- > Select the Ownership using drop down
- Select the Hospital name using drop down
- Select the Beneficiary Name

- Select the Beneficiary District Using drop down
- Enter the Beneficiary Ref number
- Select the status Using drop down(open / closed)
- Select the Priority using drop down
- Select Escalated to using drop down
- Enter the Action taken
- Enter the comments
- Upload Files(by clicking on browse , select the file and upload it)
- Click on save Button.

By clicking save button, complaint will be saved as shown below



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

Welcome cc_ex

Logout

New Complaint Complaint MIS

 Complaint No
 Complainant Name

 Mobile No
 Escalated To

 Patient Name
 Source of Complaint

 Complaint Type
 all

UnProcessed Processed All Transaction

Sucessfully Inserted Complaint No is CC_210564605132 !!!

Sr No.	<u>Complaint No</u>	<u>Complainant name</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	<u>AGING (days hh:mi:ss)</u>
1	CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM		1234567890	Open	CallCenter DPO	0 00:04:51
2	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 19:15:45
3	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 00:11:15
4	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 16:38:49
5	CC 210564604891	23456789876543234567	Complaint	Amma Call Centre	5/4/2017 6:28:41 PM		1234567890	Open	CallCenter DMO	7 16:49:56
6	CC 210564604842	VIGNESH	Complaint	Public	4/21/2017 3:38:43 PM		7373004267	Open	CallCenter DVO	20 19:39:54
7	CC 210564604718	kathir	Complaint	Public	3/23/2017 1:32:33 PM		8110086847	Open	CallCenter LO	49 21:46:04
8	<u>CC 210564604794</u>	lokesh test02	Enquiry	RTI	4/10/2017 11:48:43 AM		9884089164	ReOpen	CallCenter LO	31 23:29:54
9	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 20:39:37
10	CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 20:56:20

1 <u>2</u>

• User can generate MIS report by clicking Complaint MIS tab



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

		1 M M					
<u>New Complaint</u> <u>C</u>	Complaint MIS					Welcome cc_ex	<u>Loqout</u>
Complaint No]	Complainant Name			
Mobile No]	Escalated To	All	•	
Patient Name				Source of Complaint	All	▼	
Complaint Type		all	•	Search			
UnProcessed Pro	All Transacti	DL					

Sr No.	<u>Complaint No</u>	<u>COMPLAINANT NAME</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 20:48:27
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	701:43:57
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:11:31
4	CC 210564604891	23456789876543234567	Complaint	Amma Call Centre	5/4/2017 6:28:41 PM		1234567890	Open	CallCenter DMO	7 18:22:38
5	CC 210564604842	VIGNESH	Complaint	Public	4/21/2017 3:38:43 PM		7373004267	Open	CallCenter DVO	20 21:12:36
6	CC 210564604718	kathir	Complaint	Public	3/23/2017 1:32:33 PM		8110086847	Open	CallCenter LO	49 23:18:46
7	CC 210564604794	lokesh test02	Enquiry	RTI	4/10/2017 11:48:43 AM		9884089164	ReOpen	CallCenter LO	32 01:02:36
8	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:12:19

REVEDINET									
	A TO A	Government of Tan	nil Nadu						
	Chief Ministe	er's Comprehensive H	ealth Insurance Scheme						
	Chief Ministe	a s comprehensive m							
Home <u>New Complaint</u> <u>Complaint MIS</u>					<u>Loqout</u>				
Call Departing	Solort Call Penarding	Chatur	Soloct Status	_					
Escalated To	Select Escalated To	Hospital / DC	Select Hospital / DC	• •					
Hospital District	Select District 🗸	Beneficiary District	Select District	•					
Ownership Type	Select Ownership 🗸	Source of Complaint	Select Source Complaint	•					
Complaint Type	Select Complaint Type 🗸		·						
Duration: From		То							
Generate MIS Expanded MIS									
					-				
					Powered By <u>Remedinet</u>				

- Select the required details using drop down in all fields.
- Select the date duration using calendar(From date and to date)

• Click on Generate MIs, report is displayed as shown below

Generate MIS	Expanded MIS
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Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert reterbretveerwt erter bretewrbet gvdfvdfvgdvsdgvdgdgdysfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING Payment	dgðfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

Powered By Reme

Click on Expanded MIS to download (in Excel)



DISTRICT PROJECT OFFICER

Login:

Enter Valid Username and Password

Online Payer-Provider H	althcare Data Exchange Platform.	
	User Id: Password: Log-In Reset Forqot Password? New Empanelment Request Search Empanelment Request Dashboard	
		Powered By <u>Remedinet</u>

• After Successful Login, User will be directed to below page



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

Complaint MIS			Welcome cc_dp	o <u>Loqout</u>
Complaint No		Complainant Name		
Mobile No		Escalated To	All 🔻	
Patient Name		Source of Complaint	All	
Complaint Type	all 🔻	Search		
UnProcessed Processed All Transaction				

S	r No.	<u>Complaint No</u>	<u>Complainant name</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	<u>MOBILE NO</u>	COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)
1		CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM		1234567890	Open	CallCenter DPO	0 00:11:10
2		CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 19:22:04
3		CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 00:17:34
4		CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 16:45:08
5		CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 20:45:56
6		CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 21:02:39
7		CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	37 22:22:12
8		CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 18:25:12
9		CC 210564604724	Arun	Complaint	CM Cell	3/23/2017 6:12:53 PM		9790559387	Open	CallCenter DPO	49 17:12:03
10)	CC 210564604721	checksms	Complaint	Public	3/23/2017 6:01:12 PM		8110086847	Open	CallCenter DPO	49 17:23:44
1	2										

Click on Complaint number to open the case.

2	Open	rererttr	dyeyreyreyr	cc_ex	CallCenter DPO	5/12/2017 11:18:37 AM
REFNO :		CC_210564605132		Call Regarding*	O	Enquiry 🖲 Complaint
Complainant Name *		ewewwrw		Ration Card	wrte	yrutiyojhg
AADHAAR No		223344556788		URN No	1223	3456543234567898765
Mobile No *		1234567890		Landline No		
Complaint Type *		DEMANDING PAYMENT	•	ТРА		
Source of Complaint *		Amma Call Centre	•	CM cell/RTI/ACC Refno	eyee	eyryryeyryeyyr
Issue Details *		adgfshdjfkgl				
Hospital / DC		Hospital	•	Hospital District	CHE	NNAI 👻
Ownership Type		Government	•	Hospital Name	DEM	OHOSP
Beneficiary Name		shashi		Beneficiary District	CHE	NNAI
Beneficiary Refno				Status *	Sele	ect Status 🔹
Priority *		High	T	Escalated To *	Sele	ect Escalated To 🔹
				E-mail		
Action Taken [*]		rererttr	ł	Comments*	dve	<u>yreyreyr</u> ,, ffdsa
Upload Files only in pdf, <u>c</u>	gif, jpeg and jpg	files, Size < 5 MB				
Upload File1		Browse No file selec	ted. <u>CC 2105</u>	64605132 1 Koala.jpg		
Upload File2		Browse No file selec	ted.			
Upload File3		Browse No file selec	ted.			
		Save	Clear			

- Select the Status (Open/ close)
- Select the Escalated using drop down (if the status is selected open)
- Update the Details (Action taken and comments)
- Upload the file if required.
- Click on save button.

By clicking on save button complaint will be forwarded to next level.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

Welcome cc_dpo

Logout

Complaint MIS

Complaint No]	Complainant Name		
Mobile No			Escalated To	All	•
Patient Name]	Source of Complaint	All	•
Complaint Type	all	•	Search		

UnProcessed

Processed All Transaction

Sr No.	<u>Complaint No</u>	<u>COMPLAINANT NAME</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da
1	CC 210564605122	test12	Complaint	Public	5/6/2017 <mark>4:</mark> 02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50
4	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3
5	CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5
8	CC 210564604724	Arun	Complaint	CM Cell	3/23/2017 6: 12:53 PM		9790559387	Open	CallCenter DPO	49 18:53:4



• Click on Generate MIS to get the report

Generate MIS E

Expanded MIS

Re	ef No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210	0564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdggsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210	0564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

Powered By <u>Remedinet</u>

Click on Expanded MIS to download (in Excel)



DISTRICT VIGILANCE OFFICER

<u>Login</u>

Enter Valid User name and Password.

Online Payer-Provider Healthcare Data Exchange Platform.
User Id: Password: Log-In Reset Forgot Password? New Empanelment Request Search Empanelment Request Dashboard
Powered By <u>Remedinet</u>

After successful Login, User will be directed below page



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

	Complaint MIS							We	lcome cc_dvo		<u>Loqout</u>
Compl	aint No				Complainant Name						
Mobile	No				Escalated To		All		•		
Patien	t Name				Source of Complain	ıt	All		•		
Compl	aint Type		all	¥	Search						
UnPro	Proc	cessed All Transac	tior								
Sr No.	<u>Complaint No</u>	<u>COMPLAINANT NAME</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	<u>COMPLAINT C</u>	LOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)
1	CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM			1234567890	Open	CallCenter DVO	0 00:36:52
2	CC 210564604842	VIGNESH	Complaint	Public	4/21/2017 3:38:43 PM			7373004267	Open	CallCenter DVO	20 20:11:55
3	CC 210564604775	test	Complaint	Public	4/4/2017 4:06:09 PM			7760362017	Open	CallCenter DVO	37 19:44:29
4	<u>CC 210564604717</u>	Karthi	Complaint	CM Cell	3/23/2017 1:17:00 PM			8110086847	Open	CallCenter DVO	49 22:33:38

Powered By Remedinet

Click on Complaint number to open the particular case.

<u>3</u> Open	rererttr dyeyreyreyr ,,	ffdsa cc_dpo	CallCenter DVO 5/12/2017 11:44:56 AM
REFNO :	CC_210564605132	Call Regarding [*]	Complaint
Complainant Name *	ewewwrw	Ration Card	wrteyrutiyojhg
AADHAAR No	223344556788	URN No	1223456543234567898765
Mobile No *	1234567890	Landline No	
Complaint Type *	DEMANDING PAYMENT	ТРА	
Source of Complaint *	Amma Call Centre 🔹	CM cell/RTI/ACC Refno	eyeeyryryeyyr
Issue Details [*]	adgfshdjfkgl		
Hospital / DC	Hospital 👻	Hospital District	CHENNAI
Ownership Type	Government -	Hospital Name	DEMOHOSP
Beneficiary Name	shashi	Beneficiary District	CHENNAI -
Beneficiary Refno		Status *	Select Status 🗸
Priority *	High 👻	Escalated To *	Select Escalated To 🗸
		E-mail	
Action Taken [®]	rererttr	Comments*	dyeyreyreyr ,, ffdsa
Upload Files only in pdf, gif, jpeg a	nd jpg files, Size < 5 MB		
Upload File1	Browse No file selected.	210564605132 1 Koala.jpg	
Upload File2	Browse No file selected.		
Upload File3	Browse No file selected.		
	Save Clear		

- Select the status (open / closed)
- Select Escalated using drop down (If status is selected open)
- Update comments and Action taken
- Upload file if required
- Click on save button

By clicking save, complaint will be forwarded to next level.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

Welcome cc_dpo

Logout

Complaint MIS

Complaint No		Complainant Name		
Mobile No		Escalated To	All	T
Patient Name		Source of Complaint	All	•
Complaint Type	all	- Search		
UnProcessed Processed Al	Transaction			

Sr No.	<u>Complaint No</u>	COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50
4	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3
5	CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5
8	CC 210564604724	Arun	Complaint	CM Cell	3/23/2017 6: 12:53 PM		9790559387	Open	CallCenter DPO	49 18:53:4



• Click on Generate MIS to get the report

Generate MIS Exp

Expanded MIS

Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdgdgsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

Powered By <u>Remedinet</u>

Click on Expanded MIS to download (in Excel)

DEDICATED MEDICAL OFFICER

<u>Login</u>

Enter Valid User name and Password.

Online Payer-Provider Healthca	re Data Exchange Platform.
User Pass <u>Forq</u> <u>New</u> <u>Sear</u> Dash	Id:
	Powered By Remedinet

After successful login, User will be directed to below page.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

<u>Complaint MIS</u>				Wel	lcome cc_dmo		<u>Loqout</u>
			_				
Complaint No		Complaina	nt Name				
Mobile No		Escalated 1	Fo All		T		
Patient Name		Source of (Complaint All		•		
Complaint Type	all	 Search 					
UnProcessed Processed All Transaction							
							Active (1
Sr No. <u>Complaint No</u> <u>COMPLAINANT NAME</u> <u>CALL</u>	<u>REGARDING</u> SOURCE OF COMPL	AINT FIRST COMPLAINT	DATE COMPLAINT CLOS	<u>ED DATE MOBILE NO</u>	COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)

ŀ	Sr No.	<u>Complaint No</u>	COMPLAINANT NAME	<u>CALL REGARDING</u>	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)
	1	CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM		1234567890	Open	CallCenter DMO	0 00:51:57
	2	CC 210564604891	23456789876543234567	Complaint	Amma Call Centre	5/4/2017 6:28:41 PM		1234567890	Open	CallCenter DMO	7 17:37:02

Click on complaint number to open the particular case.

4 Open	rererttr dyeyreyreyr ,, ffdsa	cc_dvo	CallCenter DMO	5/12/2017 11:58:12 AM	
REFNO :	CC_210564605132	Call Regarding [*]	C Enquiry	Omplaint	
Complainant Name *	ewewwrw	Ration Card	wrteyrutiyojhg		
AADHAAR No	223344556788	URN No	1223456543234	567898765	
Mobile No *	1234567890	Landline No			
Complaint Type *	DEMANDING PAYMENT	ТРА			
Source of Complaint *	Amma Call Centre 🔹	CM cell/RTI/ACC Refno	eyeeyryryeyrye	yyr	
Issue Details *	adgfshdjfkgl			,ti	
Hospital / DC	Hospital 👻	Hospital District	CHENNAI	▼	
Ownership Type	Government 🔹	Hospital Name	DEMOHOSP		
Beneficiary Name	shashi	Beneficiary District	CHENNAI	▼	
Beneficiary Refno		Status *	Open	▼	Ξ
Priority *	High 👻	Escalated To *	LIASION OFFIC	ER 👻	
		E-mail			
Action Taken [*]	rererttr	Comments*	dyeyreyreyr	,, ffdsa	
Upload Files only in pdf, gif, jpeg and jpg files,	Size < 5 MB				
Upload File1	Browse No file selected. CC 2105	64605132 1 Koala.jpg			
Upload File2	Browse No file selected.				
Upload File3	Browse No file selected.				
	Save				-

- Select the status using drop down (open / close)
- Select Escalated (if status is selected open)
- Update the Action taken and comments
- > Upload file if required.
- Click on save button.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

	<u>Complaint MIS</u>							Welcome cc_dpo	Logou
Com	plaint No					Complainant Name			
Mobi	le No					Escalated To	All	T	
Patie	ent Name					Source of Complaint	All	•	
Com	plaint Type			all	•	Search			
UnP	rocessed	rocessed	All Transaction						

Sr No.	Complaint No	COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50
4	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3
5	CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5
8	CC 210564604724	Arun	Complaint	CM Cell	3/23/2017 6:12:53 PM		9790559387	Open	CallCenter DPO	49 18:53:4



• Click on Generate MIS to get the report

Generate MIS Exp

Expanded MIS

Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdgdgsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

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Click on Expanded MIS to download (in Excel)

LIASON OFFICER

<u>Login</u>

Enter Valid Username and Password

Online Payer-Provider Health	icare Data Exchange Platform.
Us Pa <u>Fo</u> <u>Ne</u> <u>Se</u> D <u>a</u>	ser Id:
	Powered By <u>Remedinet.</u>

REMED	IN						
After successful login, user will be directed to below page.							
	(ST	6	Government	of Tamil Nadu			
	The second s	Chief Minis	ster's Comprehens	ive Health Insuran	ce Scheme		
Complaint MIS					Welcome cc_lo		<u>Loqout</u>
Complaint No Mobile No Patient Name			Complainant Name Escalated To	All			
Complaint Type	all		Source of compilar	III Ali	·		
UnDecored Decored All Tenner	all	•	Sediul				
onprocessed processed All Italisa	LUU						
Sr No. Complaint No COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO COMPLAINT STATUS	ESCALATED TO	AGING (days hh:mi:ss)
1 <u>CC 210564605132</u> ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM		1234567890 Open	CallCenter LO	0 01:03:05
2 <u>CC 210564604718</u> kathir	Complaint	Public	3/23/2017 1:32:33 PM		8110086847 Open	CallCenter LO	49 22:44:18
3 <u>CC 210564604794</u> lokesh test02	Enquiry	RTI	4/10/2017 11:48:43 AM		9884089164 ReOpen	CallCenter LO	32 00:28:08

Click on complaint number to open the particular case.

<u>5</u> Open	rererttr dyeyreyreyr , ffdsa	cc_dmo	CallCenter LO 5/12/2017 12:12:40 PM
REFNO :	CC_210564605132	Call Regarding [*]	© Enquiry © Complaint
Complainant Name *	ewewwrw	Ration Card	wrteyrutiyojhg
AADHAAR No	223344556788	URN No	1223456543234567898765
Mobile No *	1234567890	Landline No	
Complaint Type *	DEMANDING PAYMENT	ТРА	
Source of Complaint *	Amma Call Centre 👻	CM cell/RTI/ACC Refno	eyeeyryryeyyr
Issue Details *	adgfshdjfkgl		
Hospital / DC	Hospital 👻	Hospital District	CHENNAI
Ownership Type	Government 👻	Hospital Name	DEMOHOSP
Beneficiary Name	shashi	Beneficiary District	CHENNAI
Beneficiary Refno		Status *	Select Status 🗸
Priority *	High 👻	Escalated To *	Select Escalated To 🔹
		E-mail	
Action Taken [*]	rererttr	Comments*	dyeyreyreyr ,, ffdsa
Upload Files only in pdf, gif, jpeg and	jpg files, Size < 5 MB		
Upload File1	Browse No file selected. CC 21056	4605132 1 Koala.jpg	
Upload File2	Browse No file selected.		
Upload File3	Browse No file selected.		
	Save Clear		

- Select the status using drop down (open/closed)
- Select Escalated(If status is selected open)
- Update Action taken and comments
- > Upload file if required.
- Click on save button.

Clicking save button, complaint will be forwarded to next level.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

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	Complaint MIS						W	elcome cc_dpo		<u>Loqout</u>
Comp Mobil	laint No				Complainant Name	All		_		
Patie	Patient Name				Source of Complain	nt All		•		
Comp	laint Type		all	•	Search					
UnPi	rocessed Proc	cessed All Transa	ctior							
Sr No.	Complaint No	COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50
4	CC 210564604783	comp name	Enquiry	Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3
5	CC 210564604782	kkkkk	Enquiry	Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5
0	CC 210564604724	Acus	Complaint	CM Coll	2/22/2017 6:12:52 DM		0700550207	0.000	CallConter DDO	40.10.52.4



• Click on Generate MIS to get the report

Generate MIS

Expanded MIS

Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdgdgvsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

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Click on Expanded MIS to download (in Excel)

VIGILANCE PO

<u>Login</u>

Enter Valid Username and Password.

Online Payer-Provider Hea	lthcare Data Exchange Platform.
	User Id: Password: Log-In Reset Forgot Password? New Empanelment Request Search Empanelment Request Dashboard
	Powered By <u>Remedinet</u>

After successful Login, User will be directed to below page.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

	Complaint MIS							We	lcome cc_vpo		<u>Loqout</u>
Comp	laint No				Complainant Name						
Mobile No					Escalated To	All 🔹					
Patient Name					Source of Complain	All 🔹					
Comp	laint Type		all	T	Search						
UnPr	ocessed	cessed All Transac	tior								
C. N.	Consulation No.										
Sr NO.	<u>Complaint No</u>	<u>COMPLAINANT NAME</u>	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	<u>COMPLAINT C</u>	LUSED DATE	<u>FIUBILE NU</u>	COMPLAINT STATUS	ESCALATED TO	AGING (days nn:m:ss)
1	CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM			1234567890	Open	CallCenter VPO	0 01:13:35
2	CC 210564604756	test	Complaint	Public	3/31/2017 3:20:29 PM			7373004172	Open	CallCenter VPO	41 21:06:52

Click on complaint number to open the case.

<u>6</u> Open	rererttr dyeyreyreyr , ffdsa	cc_lo CallCent	er VPO 5/12/2017 12:21:30 PM
REFNO :	CC_210564605132	Call Regarding [*]	Complaint
Complainant Name *	ewewwrw	Ration Card	wrteyrutiyojhg
AADHAAR No	223344556788	URN No	1223456543234567898765
Mobile No [*]	1234567890	Landline No	
Complaint Type *	DEMANDING PAYMENT	ТРА	
Source of Complaint *	Amma Call Centre 👻	CM cell/RTI/ACC Refno	eyeeyryryeyryeyyr
Issue Details [*]	adgfshdifkal		.H.
Hospital / DC	Hospital 🗸	Hospital District	CHENNAI
Ownership Type	Government 🔹	Hospital Name	DEMOHOSP
Beneficiary Name	shashi	Beneficiary District	CHENNAI
Beneficiary Refno		Status *	Select Status
Priority *	High 👻	Escalated To *	Select Escalated To 👻
		E-mail	
Action Taken*	rererttr	Comments [®]	dyeyreyreyr ,, ffdsa
Upload Files only in pdf, gif, jpeg and jpg files, S	ize < 5 MB		
Upload File1	Browse No file selected. CC 21056	4605132 1 Koala.jpg	
Upload File2	Browse No file selected.		
Upload File3	Browse No file selected.		
	Save Clear		

- Select the status using drop down(open/closed)
- Select Escalated using drop down (if status is selected open)
- Update Action taken and comments.
- Upload file if required
- Click on save button.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

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	Complaint MIS						Welcome cc_dpo					
Comp Mobil	laint No				Complainant Name Escalated To	All						
Patie	nt Name				Source of Complain	nt All		•				
Comp	laint Type		all	•	Search							
UnPi	Processed	cessed All Transa	ctior									
Sr No.	<u>Complaint No</u>	COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da		
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46		
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16		
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50		
4	CC 210564604783	C 210564604783 comp name Enquiry		Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3		
5	CC 210564604782	210564604782 kkkkkk Enquiry		Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2		
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5 [,]		
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5		
8	CC 210E64604724 Arun Complaint		CM Call	2/22/2017 6: 12:52 DM		0700550797	Open	CallCenter DBO	40 19:52:4			



• Click on Generate MIS to get the report

Generate MIS

Expanded MIS

Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdgdgvsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

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Click on Expanded MIS to download (in Excel)

If the closed case (complaint) has to Re open, it will be processed in Audit role

<u>AUDIT</u>

<u>Login</u>

Enter Valid Username and Password

Online Payer-Provider Hea	Ilthcare Data Exchange Platform.	
	User Id: Password: Log-In Reset Forgot Password? New Empanelment Request Search Empanelment Request Dashboard	
		Powered By Remedinet

After Successful Login, User will be directed to below page



Government of Tamil Nadu

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	Complaint MIS							We	elcome cc_audit		<u>Logout</u>	
Comp	laint No				Complainant Name							
Mobil	e No				Escalated To		All 🔻					
Patie	nt Name				Source of Complain	nt	All					
Comp	laint Type		all	•	Search							
UnPi	Pro	cessed All Transa	ctior									
Sr No.	Complaint No	COMPLATNANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT C	I OSED DATE	MOBTLE NO	COMPLAINT STATUS	ESCALATED TO	AGING (days hhymiss)	
1	CC 210564605132	ewewwrw	Complaint	Amma Call Centre	5/12/2017 11:13:46 AM			1234567890	PreClosed	CallCenter VPO	0 01:26:36	
2	CC 210564604874	testname	Complaint	Amma Call Centre	4/25/2017 3:38:14 PM			9884089164	PreClosed	CallCenter DVO	16 21:02:08	
3	CC 210564604792	lokesh test01	Complaint	CM Cell	4/10/2017 11:35:11 AM			9884089164	PreClosed	CallCenter DPO	32 01:05:11	

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• Click on complaint number to open particular case.

Z PreClosed	rererttr dyeyreyreyr ,, ffdsa	cc_vpo CallCenter	/PO 5/12/2017 12:35:02 PM
REFNO :	CC_210564605132	Call Regarding [*]	Complaint
Complainant Name *	ewewwrw	Ration Card	wrteyrutiyojhg
AADHAAR No	223344556788	URN No	1223456543234567898765
Mobile No *	1234567890	Landline No	
Complaint Type *	DEMANDING PAYMENT	ТРА	
Source of Complaint *	Amma Call Centre 👻	CM cell/RTI/ACC Refno	eyeeyryryeyryeyyr
Issue Details *	adgfshdjfkgl		
Hospital / DC	Hospital 🔹	Hospital District	CHENNAI
Ownership Type	Government 👻	Hospital Name	DEMOHOSP
Beneficiary Name	shashi	Beneficiary District	CHENNAI
Beneficiary Refno		Status *	Select Status 🔹
Priority *	High 👻	Escalated To *	Select Escalated To 👻
		E-mail	
Action Taken*	rererttr	Comments*	dyeyreyreyr ,, ffdsa
Upload Files only in pdf, gif, jpeg and jpg files, Siz	ze < 5 MB		
Upload File1	Browse No file selected. CC 21056460	15132 1 Koala.ipg	
Upload File2	Browse No file selected.		_
Upload File3	Browse No file selected.		
	Save Clear		

- Select the status using drop down (open/closed)
- Select Escalated using drop down (if selected open)
- Update Action taken and comments
- > Upload file if required
- Click on save button.

COMPLAINT MIS

• User can generate MIS report by clicking complaint MIS tab.



Government of Tamil Nadu

Chief Minister's Comprehensive Health Insurance Scheme

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	Complaint MIS						Welcome cc_dpo					
Comp Mobil	laint No				Complainant Name Escalated To	All						
Patie	nt Name				Source of Complain	nt All		•				
Comp	laint Type		all	•	Search							
UnPi	Processed	cessed All Transa	ctior									
Sr No.	<u>Complaint No</u>	COMPLAINANT NAME	CALL REGARDING	SOURCE OF COMPLAINT	FIRST COMPLAINT DATE	COMPLAINT CLOSED DATE	MOBILE NO	COMPLAINT STATUS	ESCALATED TO	AGING (da		
1	CC 210564605122	test12	Complaint	Public	5/6/2017 4:02:52 PM		9898989898	Open	CallCenter DPO	5 21:03:46		
2	CC 210564604895	karthick	Enquiry	CM Cell	5/5/2017 11:07:22 AM		1234567890	Open	CallCenter DPO	7 01:59:16		
3	CC 210564604893	shashi	Complaint	Amma Call Centre	5/4/2017 6:39:48 PM		1234567890	Open	CallCenter DPO	7 18:26:50		
4	CC 210564604783	C 210564604783 comp name Enquiry		Public	4/7/2017 2:39:00 PM		8110086847	Open	CallCenter DPO	34 22:27:3		
5	CC 210564604782	210564604782 kkkkkk Enquiry		Public	4/7/2017 2:22:17 PM		1234567893	Open	CallCenter DPO	34 22:44:2		
6	CC 210564604771	Jite Complaint	Complaint	RTI	4/4/2017 1:02:44 PM		7760362017	Open	CallCenter DPO	38 00:03:5 [,]		
7	CC 210564604751	Test complaint	Complaint	Public	3/28/2017 4:59:44 PM		9790559387	Open	CallCenter DPO	44 20:06:5 [,]		
8	CC 210E64604724 Anim Complaint		CM Call	2/22/2017 6: 12:52 DM		0700550797	Open	CallCenter DBO	40 19:52:4			



• Click on Generate MIS to get the report

Generate MIS

Expanded MIS

Ref No.	Call Regarding	Complaint Date	Complainant Name	Mobile No	Complaint Type	Issue Details	Patient Name	Patient Refno	Escalated To	Complaint Status	Action Taken	Comments	Last Processed Time
CC_210564604792	Complaint	4/10/2017 11:35:11 AM	lokesh test01	9884089164	DEMANDING PAYMENT	retvert ert retertretveerwt erter tretewrtret gvdfvdfvgdvsdgvdgdgdgvsfg	lokeshtest01		CallCenter DPO	PreClosed	dpo test	testing dpo	4/10/2017 11:38:08 AM
CC_210564604784	Complaint	4/7/2017 2:50:52 PM	Arun	9790559387	DEMANDING PAYMENT	dgdfgdfg	Ganesh		CallCenter Auditor	Closed	etertert	eterter	4/7/2017 2:55:02 PM

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Click on Expanded MIS to download (in Excel)